

CIPS Training for Aspiring Procurement Professionals

Course Brochure



ASPIRE
PROCUREMENT TRAINING



Aspire Procurement Training

www.cips-training.com

Aspire Procurement Training

The CIPS training provider of choice through our renowned student experience.

Aspire is a CIPS Centre of Excellence. We exist to share our wealth of experience with aspiring procurement professionals.

You want your prospects to be boosted by the qualification you achieve and you want your chances of obtaining that qualification to be as high as they can be. Aspire is accredited as a CIPS Centre of Excellence, a standard of which we are proud. Why settle for second best?

Start your CIPS journey today!
Visit www.cips-training.com or call 0808 231 2477 for advice.

Experienced

All tutors are MCIPS qualified, with over 200 years of combined experience in various industries.

Flexible

Students can select a study method and a pace of learning that works best for them.

Start dates

At Aspire we have various entry points throughout the year.

Price Guarantee

Found the same course quality at a lower price elsewhere? We'll match it!

Scale

Training hundreds of students annually from the United Kingdom and around the world.



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Studying CIPS

What is CIPS?

CIPS (The Chartered Institute of Procurement and Supply) is an organisation that promotes best practice throughout the international supply chain and procurement profession.

With a global network of over 200,000 members in over 180 countries, CIPS is the leading worldwide body serving best practice procurement methods to supply chain professionals.

CIPS Qualifications

There are five levels of CIPS accreditations for all levels of supply chain professionals, from administrators to managers to advanced professional practitioners.

Depending upon experience, you may enter your CIPS learning at either Level 2 (Certificate), Level 3 (Advanced Certificate) or Level 4 (Diploma). For Level 4 entry, you will need at least 2 years' relevant commercial experience.

Once you have completed Level 5, obtaining the Level 6 Professional Diploma allows you to be awarded the prestigious MCIPS accreditation. This is your professional licence to practice.

“
Travel the world with a globally recognised qualification in a well paid profession”

Mark Parker MCIPS

“

My experience has been first class. I would highly recommend Aspire as a fantastic place to study”

Jon Crowther, Group Category Manager

Call 0808 231 2477
today for more
information

CIPS as a career path

Did you know that the average salary for a procurement professional is higher than it is for HR or marketing professionals?

The Level 6 Professional Diploma is a degree equivalent qualification, allowing you to use the letters MCIPS after your name.

If you're thinking about an alternative to university, take a look at a career in procurement instead. You can earn well as a procurement professional, whilst studying for your MCIPS accreditation. MCIPS is also recognised in over 180 countries, allowing you to travel the world with a globally recognised qualification in a well-paid profession.

MCIPS Procurement professionals are in short supply. The average UK salary for an advanced professional is almost £83,000 per annum. Moreover, in 2022, procurement professionals received an average 4.9% pay increase compared to a national average of 3.8%.

Studying for MCIPS could just be a sensible career choice and a more than viable alternative to the traditional degree route which can often come with expensive student loans.

Why study CIPS?

As an internationally recognised qualification, studying CIPS will enable you to:

- Learn globally accepted best practice techniques
- Adopt methods that will add significant value to your business
- Expand your horizons within the procurement industry

180
countries with
CIPS members

56%
of employers
request MCIPS
when recruiting

Aspire Learning

Benefits of the Aspire approach

At Aspire, we put the student experience at the heart of everything we do. That is why we invest a little more in our course content, our tutors and our team. Choosing a CIPS training provider should be no different to choosing a university to study your degree.

Flexible Learning



At Aspire Procurement Training, you can choose a study method that works for you and your schedule. Whether you prefer to work as part of a group or independently, we have many flexible learning styles for you to choose from.

Experienced Tutors



Our tutors are recognised industry figures, keen to help you develop your understanding of key concepts. They bring a wealth of experience and knowledge from respected businesses within multiple industries.

Pass Rates



Our students perform exceptionally well and our student pass rate is higher than the national average, with many of our students obtaining merit and distinction results.

Price Guarantee



We are confident in our ability to deliver an exceptional learning experience. If, prior to enrolment, you can find the same course material, delivery method and tutor experience for a lower price, then we guarantee to match that price. Email qualify@cips-training.com or call 0808 231 2477 to discuss further.

Courses and Prices

Choose your way of learning

At Aspire, we know our students have day-to-day commitments which is why we provide various study methods to choose from. Whether you are looking to study as part of a classroom or book one-to-one time with a tutor, choose a style which suits you.

Course Prices

1	Level 2 Certificate	Level 3 Advanced Certificate	Level 4 Diploma	Level 5 Advanced Diploma	Level 6 Professional Diploma
Classroom Learning	Study online via Zoom or in a physical classroom with scheduled lessons and engage with other students of similar backgrounds				
	N/A	£1475 + VAT 10 x 3 hour	£2425 + VAT 20 x 3 hour	£2425 + VAT 20 x 3 hour	£2425 + VAT 20 x 3 hour
Personal Tutoring	Flexible Online Learning - Set the times of your Zoom tutorials to suit your schedule (including evenings and weekends)				
	£1995 + VAT 15 x 1 hour	£1995 + VAT 15 x 1 hour	£3595 + VAT 28 x 1 hour	£3595 + VAT 28 x 1 hour	£3595 + VAT 28 x 1 hour
	OR £1675 + VAT pp for groups of 2 or more people	OR £1675 + VAT pp for groups of 2 or more people	OR £2695 + VAT pp for groups of 2 or more people	OR £2695 + VAT pp for groups of 2 or more people	OR £2695 + VAT pp for groups of 2 or more people
Distance Learning	Independent Online Learning - Book a time with a tutor to clarify your understanding via Zoom of a module to suit your schedule (including evenings and weekends)				
			£1495 + VAT 10 x 1 hour		

Exam Fees and CIPS Membership

2	Total Exam Fees	£280	£280	£475	£475	£455
3	Total Exam Venue Fees OR Total Remote Invigilation Fees	£188 + VAT	£188 + VAT	£330 + VAT	£315 + VAT	£323 + VAT
		£250	£250	£440	£440	£450
4	CIPS Membership	£195	£195	£195	£195	£195

Please note that the above additional fees are subject to change. CIPS Membership and examination fees are fixed and payable to CIPS directly. Exam venue fees are based on using an Aspire Exam Centre. Remote invigilation is available for those that can meet the essential technical requirements. Please be aware that venue fees for other CIPS regional exam centres may vary.

Exams and Study Material

CIPS Memberships

Memberships have to be purchased from CIPS directly. Participants will need to hold a CIPS student membership in order to book their exams. Joining a CIPS qualification programme means you will join the largest Institute in the world for those working in procurement and supply.

Booking Exams

Exams will need to be taken at an CIPS approved examination centre (please visit page 16 for information about exam centre locations). We can book your exams for you if you are sitting them at one of Aspire's exam centres. If you are studying with us via Personal Tutoring or Distance Learning, you can find dates, locations and book your exams directly with CIPS.

Study Material

All course prices include study material. Our learning resources have been created to support your study for CIPS exams. Students will be provided with hardcopy textbooks (delivered to their home address unless stated otherwise when registering) and electronic slide packs consisting of presentation slides, case studies and mock exam questions.

If students would like hardcopy slide packs, an additional fee of £45 + VAT (Level 2 and 3) or £65 + VAT (Level 4, 5 and 6) will apply.

**For more information please call
0808 231 2477 or email qualify@cips-training.com.**



*I was very impressed with Aspire,
I recommend them to any
prospective students*

**Buyer,
Manufacturing Sector**



**Call 0808 231 2477 for
more information**

CIPS Level 2

Certificate in Procurement and Supply Operations

New to the commercial world with little or no business experience? This is the first of our three entry level qualifications, ideal for those just starting their career.

Suitable for:

- Administrative Assistant
- Assistant Buyer
- Assistant Contracts Officer
- Contracts Administrator
- Inventory Planner
- Purchasing Assistant
- Stock Controller

Entry Requirements

This is an entry level qualification and so prior experience or qualifications are not required.

What will I have learned?

Candidates will have gained a clear understanding of facts, procedures and ideas related to procurement and supply. By the end of this course, students will be able to effectively interpret information and ideas and will have learned how to identify, gather and use relevant information.

Available Study Methods

Personal Tutoring

Enrol at any point.

£1995 + VAT or

£1675 + VAT pp for groups of 2 or more.

*Course prices exclude exam, venue and membership fees.
Please see page 7 for a full breakdown of costs.*

**This level is ideal for
school leavers with
little or no commercial
experience**



Aspire are always on hand to help me with any questions I have...They have been a real asset.

Joshua Shacklady, Junior Buyer

CIPS Level 3

Advanced Certificate in Procurement and Supply

Designed for those who have worked in a general business role for at least two years, an advanced certificate in procurement and supply will give you the knowledge to understand demand management, arrange supply logistics and implement new contracts.

Suitable for:

- Administrative & Procurement Assistants
- Buyer
- Logistics Analyst
- Procurement Executive
- Procurement Officer
- Procurement Specialist
- Stock Controllers
- Supply Chain Analyst

Entry Requirements

This is an entry level qualification and so prior experience or qualifications are not required.

What will I have learned?

Students will have learned how to apply factual, procedural and theoretical knowledge of procurement and supply. Participants will be able to complete tasks and address issues that are well-defined but may be complex and non-routine. Students will gain an understanding of what relevant information is required and how to interpret and review its effectiveness.

Available Study Methods

Classroom Learning
£1475 + VAT

Personal Tutoring
Enrol at any point.
£1995 + VAT or
£1675 + VAT pp for groups of 2 or more

*Course prices exclude exam, venue and membership fees.
Please see page 7 for a full breakdown of costs.*

Available as part
of the Level 3
Procurement and
Supply Assistant
Apprenticeship



CIPS Level 4

Diploma in Procurement and Supply



A Diploma in Procurement and Supply is our highest entry point, aimed at those who have worked in a procurement role, for at least 2 years and are seeking to progress their career and improve their earnings potential. Graduates new to industry can enter at this level.

Suitable for:

- Buyers
- Category Manager
- Contracts Officer / Manager
- Logistics Manager
- Procurement Executive
- Supply Chain Executive

Entry Requirements

This is the highest entry point. A minimum of at least two A Levels (or international equivalent) or a CIPS level 3 Advanced Certificate qualification is required. Alternatively, you will need a minimum of two years' commercial experience.

What will I have learned?

Students will learn about making procurement and supply happen within an organisation and be equipped with a range of knowledge and tools to apply in their workplace. Participants will have learned how to apply practical and theoretical knowledge and will have developed the ability to address complex problems. Participants will analyse, interpret and evaluate relevant information and be aware of differing perspectives and approaches within the profession.

Available Study Methods

Classroom Learning
£2425 + VAT

Personal Tutoring
Enrol at any point.
£3595 + VAT or
£2695 + VAT pp for groups of 2 or more

Distance Learning
Enrol at any point.
£1495 + VAT

*Course prices exclude exam, venue and membership fees.
Please see page 7 for a full breakdown of costs.*

**Available as part of
Level 4 Commercial
Procurement and
Supply Apprenticeship**





CIPS Level 5

Advanced Diploma in Procurement and Supply

The Level 5 Advanced Diploma provides senior buyers, contract and supply chain managers with the expertise to improve organisational procurement and to fulfil organisational objectives. It gives you the knowledge base to reduce cost, improve quality and timescales, manage the supply chain and deal with legal issues.

Suitable for:

- Commercial Manager
- Head of Logistics
- Operations Manager
- Procurement Manager
- Purchasing Manager
- Senior Category Manager
- Strategic Procurement Manager
- Supply Chain Manager

Entry Requirements

You will need to have achieved the CIPS Level 4 Diploma in Procurement and Supply.

What will I have learned?

Building on the practical knowledge and understanding gained at CIPS Level 4, students will gain a higher level of practical, theoretical and technical knowledge and understanding of procurement and supply. Students will have learned how to deal with key aspects of risk in supply chains and how to mitigate those risks; processing and evaluating contracts and the impact of legal implications when contracts are breached. Participants will have improved their overall organisational performance in procurement and supply.

Course Prices and Schedules

Classroom Learning
£2425 + VAT

Personal Tutoring
Enrol at any point.
£3595 + VAT or
£2695 + VAT pp for groups of 2 or more

*Course prices exclude exam, venue and membership fees.
Please see page 7 for a full breakdown of costs.*



**Call us on
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qualify@cips-training.com
for more information**

CIPS Level 6

Professional Diploma in Procurement and Supply



Aimed at senior procurement professionals and heads of departments, a Professional Diploma in Procurement and Supply is targeted at building strategic direction and advice, in areas such as change management, stakeholder management and team leadership.

Suitable for:

- Commercial Director
- Chief Procurement Officer
- Head of Procurement
- Head of Sourcing
- Procurement Director
- Supply Chain Director

Entry Requirements

Participants will have completed the CIPS Level 5 Advanced Diploma in Procurement and Supply.

What will I have learned?

Building on the knowledge and skills learned at CIPS Level 5, students will have learned how to demonstrate strategic knowledge and leadership skills and find solutions to complex problems. Students will have developed transferable workplace skills such as excellent communication and the ability to work in and lead a team. Participants will have gained an understanding of different perspectives and theories and will have learned how to critically analyse, interpret and evaluate complex information, concepts and ideas.

Course Prices and Schedules

Classroom Learning

£2425 + VAT

Personal Tutoring

Enrol at any point.

£3595 + VAT pp or

£2695 + VAT pp for groups of 2 or more

*Course prices exclude exam, venue and membership fees.
Please see page 7 for a full breakdown of costs.*

**Obtain your MCIPS
accreditation by achieving
Levels 4, 5 and 6**



Apprenticeship

Train your buyers in global best practice to add more value, using your Apprenticeship levy

Procurement Apprenticeships

Apprenticeships are now available to employees wanting to improve their skills and knowledge to enhance their career. The following apprenticeships are quite unique, in that they include CIPS accreditation:

Procurement and Supply Assistant (Level 3)

Includes the Advanced Certificate in Procurement and Supply and End Point Assessment (EPA)

Commercial Procurement & Supply (Level 4)

Includes the Diploma in Procurement & Supply and End Point Assessment (EPA)

Usually taking between 18 and 24 months to complete, an Apprenticeship in Procurement and Supply will contribute positively to your employees work performance, teaching your employee skills which add significant value to their job role.

What is the apprenticeship levy?

The Apprenticeship Levy applies to all organisations based within the UK (public & non-public sector) with a payroll of £3,000,000 or more. You can use your organisation's levy to pay for these apprenticeships which incorporates the CIPS Level 3 or Level 4 course.

Depending on whether you are a levy payer or not, you can either fund a course for FREE, or for only 5%!

CIPS Level 4
£9000

CIPS Level 3
£6000

Knowledge, Skills & Behaviours

Throughout the apprenticeship, students will develop knowledge, skills and behaviours which will be gained through a combination of off-the-job training and experience in the workplace

Commercial Courses

Expert tuition on the key supply chain topics

With all of that wealth of writing and delivering accredited qualifications, the team at Aspire are able to take the key elements of the professional supply chain curriculum and deliver them as short courses.

There are numerous benefits to these courses:



Based on professional qualifications best practice



Delivered by engaging tutors...



... with decades of global industry experience



Content enriched by up-to-date case studies



Tailored to your company sector and plans

Supply Chain Courses

Below are our most popular short courses which we tailor to clients on a duration of 2 hours to 2 days.

- Supply Chain Strategy
- Supply Chain Management
- Logistics Boot Camp
- Procurement Boot Camp
- Project Management
- Commercial Negotiation
- Contract Terms
- Supply Chain Analytics
- Role of Automation, Technology and Digitalisation

View all commercial courses here



Our Tutors

Over 200 years experience across multiple sectors

All our tutors are MCIPS qualified, recognised industry figures. Many are current Procurement and Supply Chain practitioners working across the public and private sectors. They bring with them years of industry experience and knowledge, manifesting itself in the training we deliver and the up-to-date thinking and best practice techniques.



Winston Kobyika
MBA MCIPS

A former Head of Procurement & Contracts at Government Office for London with experience in the public and private sectors.



Mark Blanchard
BSc (Hons) MCIPS

Extensive experience of the Life Science sector. Now spends his time providing training and consultancy services.



Mark Parker MCIPS

A procurement and supply chain specialist with over 30 years experience in the private and public sectors.



Terri Hudson
MCIPS FHEA

Experienced with category management, spend reduction and adding value in private and public sectors. Now working in the construction industry.



Kieran McGregor
BA MBA FCIPS

Experienced CIPS assessor. Has delivered courses in over 30 countries globally and has held Senior Buyer roles across public and private sectors.



Paul Jackson
BSc FCIPS

Has worked with global companies across manufacturing and technological sectors. Author of notable CIPS material.

The Senior Leadership Team



Mark Parker MCIPS
Director

Mark is the founder and Director of Aspire. Prior to this, Mark worked as a procurement and supply chain consultant across a range of sectors.



Richard Slater
Director

Richard brings a focus to the range and depth of training offered by Aspire, whilst ensuring that the whole team at Aspire is driven by providing a fantastic learner experience.



Rachelle Quinton
Operations
Manager

Along with tutoring, Rachelle oversees the operations within Aspire. She reviews and implements operational procedures within the business.



Emma Bond
Business
Development and
Marketing Executive

Emma's goal is to build long lasting relationships with Aspire's clients. Emma is also responsible for managing our marketing strategy and sales process.



Jane
Quality Manager

Jane brings a range of skills to the role covering all aspects of funded, and corporate learning, with a portfolio including delivery, quality assurance, and consultancy.



Jessica Rainbow
Head of Partnerships

Jessica works to ensure great service and relationships with employers who choose to train with Aspire. Alongside this, Jessica focusses on building great experiences for our apprentices as a skills coach.

How to enrol

Easy as 1-2-3

At Aspire Procurement Training, we like to make things as easy as 1-2-3. Simply visit [cips-training.com/register](https://www.cips-training.com/register) to start your CIPS qualification today!

For advice on selecting a course please call 0808 231 2477 or email qualify@cips-training.com.

Step 1

Decide on your course

Pick a course that works for you and your schedule! There are plenty of levels, course formats and start dates for you to choose from. Browse our website and book a call with one of our advisors.

Step 2

Secure your funding

Determine whether you or your company are paying for your course and ensure authorisation is in place.

Step 3

Book your course

Once you've chosen your course, visit www.cips-training.com/register to enrol. Once we've received your form submission, we will be in touch with our invoice and once paid, we will onboard you for your course.

Scan the QR code below to contact us



Locations

Training and Exam Centres

Aspire has always adapted to the changing environment. We lead in our virtual classroom teaching experience. We will put on courses in locations dependent upon demand, including on customer premises.

There are numerous exam centres across the UK and Aspire will be able to assist you in finding your nearest exam centre. We have put on exams in many locations over the years and still maintain our own centres in Warrington, Chester, Carlisle, Hull and Kent. We haven't failed to help a student find a study and exam solution yet!

Email us at qualify@cips-training.com or call 0808 231 2477 to discuss further.

“

It is fantastic to see a study centre willing to go that extra mile to help students”

*Purchasing Manager,
Rail Sector*

Warrington

International Business
Centre
WA5 7WQ



Chester

Hooton Business
Centre
CH66 7NZ



Carlisle

Warrick Mill Business
Centre
CA4 8RR



Hull

The Deep Business
Centre
HU1 4BG



Kent

Innovation Centre
Medway
ME5 9FD



Online

Study from the comfort
of your home or office





Helping aspiring procurement and supply chain practitioners with their professional development above and beyond CIPS

Aspire Procurement Training and Slater Austin

Aspire Procurement Training is a subsidiary of Slater Austin, supply chain experts. Slater Austin provides supply chain consultancy, placement and training services. Slater Austin's consultancy division works with various companies to board level, helping them solve their supply chain issues. Slater Austin's placement division secures permanent, interim and project management resources for supply chain teams.



www.slateraustin.com

